

# INVOICE & REGISTRATION FORM

60th Annual Short Courses for Water and Wastewater Operators

Washington College, Chestertown, Maryland

May 31 – June 5, 2009

**Please Complete Form (Sections #1-5). Incomplete Forms Will Delay Registration!**

PLEASE PRINT:

Last

First

Name \_\_\_\_\_

1. Company \_\_\_\_\_

Email address \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Daytime Phone \_\_\_\_\_

2. Class Codes: 10 Introductory Water 22 Intro/Intermediate Wastewater 30 Industrial Waste Treatment

Circle 14 Water-Classes 3&4 24 Advanced Wastewater 40 Water Distribution

Choice 16 Advanced Water 28 WW Collection Systems 50 Superintendents

60 Treatment Facility Maintenance

### 3. Current Members Only Registration Fee:

AWWA \_\_\_ CWEA \_\_\_ WWOA \_\_\_ Membership # \_\_\_\_\_ (required)

Advanced Registration (Received by May 1)

Week \_\_\_ (\$225) or Daily (\$60/day): Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

Late Registration (After May 1) or Onsite Registration

Week \_\_\_ (\$250) or Daily (\$65/day): Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

**Amount Enclosed for Member Registration \$ \_\_\_\_\_**

### 3A. Non-Members Registration Fee:

Choose One Organization to Join: AWWA \_\_\_ CWEA \_\_\_ WWOA-(Central \_\_\_ Eastern \_\_\_ Southern \_\_\_ Western \_\_\_)

Advanced Registration (Received by May 1)

Week \_\_\_ (\$275) or Daily (\$75/day): Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

Late Registration (After May 1) or Onsite Registration

Week \_\_\_ (\$300) or Daily (\$80/day): Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

**Amount Enclosed for Non-Member Registration \$ \_\_\_\_\_**

### 4. Housing & Meal

**Accommodations Fees:** Full Week: Room & Meals (\$275/week) \_\_\_\_\_  
Room only - (\$35/night): Sun \_\_\_ Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

Meals only - Breakfast & Dinner (\$120/week) \_\_\_\_\_ (lunch included in course cost)

Breakfast & Dinner only (\$30/day): Mon \_\_\_ Tue \_\_\_ Wed \_\_\_ Thur \_\_\_

Do you plan to arrive on Sunday, May 31st? Yes \_\_\_ No \_\_\_

**Do you plan to attend the Sunday Buffet? Yes \_\_\_ No \_\_\_ Amount Enclosed for Housing & Meals \$ \_\_\_\_\_**

5. Scholarship AWWA \_\_\_ WWOA \_\_\_ CWEA \_\_\_ **Total Amount Enclosed \$ \_\_\_\_\_**

**Electronic Funds Transfer (EFT) or Credit Card Payments only can be made through the following website:**

**Online Registration: <http://www.acteva.com/booking.cfm?bevoid=180923>**

Make check or Money Order payable to: **WWO Short Course**

Mail-in advanced registration with payment must be received by May 1, 2009

Send to: WWO Short Course

PO Box 582

Jarrettsville, MD 21084

FAX# (410) 557-0041 (for registrations after May 1 only)

**No fax registration prior to May 1st!**

\* Fax Must include proof of payment (copy of check or P.O.).

**No certificates will be mailed until paid in full.** Refunds made upon written request from employer, less \$10 processing fee.

**\* This is your only invoice. You will not receive another invoice. You will not receive confirmation.**

**Registration List will be updated weekly and posted at [WWOA-CWEA.ORG/ShortCourse2009](http://WWOA-CWEA.ORG/ShortCourse2009)**

**If you are re-invoiced a \$50 processing fee will be assessed.**

Additional brochure information and registration forms available at [WWOA-CWEA.ORG](http://WWOA-CWEA.ORG)

For additional questions contact either: Don Sprinkle (410) 313-4970, or Jim Timmons (410) 396-9604

For Office Use Only: Registration Paid: Yes \_\_\_ No \_\_\_ PO# \_\_\_\_\_ Amount Received \_\_\_\_\_  
Housing & Meals Paid: Yes \_\_\_ No \_\_\_ PO# \_\_\_\_\_ Amount Received \_\_\_\_\_